

What Is This?

Point History keeps a record of every member purchase across your outlets and online store. You can turn it into a spreadsheet in a few clicks. Filter by date and spend, then download a file with each member's name, phone, email, and purchase amount. It is the fastest way to find your biggest spenders and reach out to them.

Video Walkthrough



How to Export a Member Sales Report

Pixalink Customer Loyalty Program Software



Watch on

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Real-Life Example

Ahmad runs Kopi Corner, a busy cafe in Bangsar. He wants to thank members who spent RM50 or more last month. He opens Point History and sets the date range to June. Then he sets the Minimum Amount to 50 and starts the export. A minute later he downloads a neat spreadsheet. It lists every qualifying member with their phone and email. Ahmad sends them a WhatsApp offer for a free coffee, and many come back that week.

How to Set It Up

1. Go to **Admin Panel** → **Loyalty Program** → **Point History**.

 Dashboard

Loyalty Program

 Record Points

 **Point History**

 Rewards

 Customer Portal Design

 News Feeds

 Referral Configurations

 Tier Configurations

 Feedbacks

Reservation

 Calendars

 Reservations

CRM

 Broadcast Batches

 Campaigns

 Customers

 Scan & Share

General

 Spaces

Settings

 Users

 Configurations



2. Set your date range and spend. Click **Filter**, pick your dates under **Created At**, then set **Minimum Amount** to 50. Click **Apply filters**.

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Pixalink

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Point History > List

Point History

All + Points 1 - Points 1

Created At	Phone Number	Customer Name	Amount	Type	Reward Name
1 month ago	+60111222333	Ahmad Fauzi	-200	Point Reward Redeem	One (1) Mud Crab
1 month ago	+60111222333	Ahmad Fauzi	+500	Purchase	N/A

Showing 1 to 2 of 2 results

Per page 10

Record Points

Filters

Type All

Expired entries Hidden

Reward All

Created At 01/08/2026 - 30

Minimum Amount RM 50

Maximum Amount RM

Apply filters

Reset

3. Export your report. Click **Actions** at the top right, then choose **Export Transactions**.

Point History > List

Point History

Record Points

All + Points 1 - Points 1

Search

Created At	Phone Number	Customer Name	Amount	Type	Reward Name	Space Name
1 month ago	+60111222333	Ahmad Fauzi	-200	Point Reward Redeem	One (1) Mud Crab	Kopi Corner
1 month ago	+60111222333	Ahmad Fauzi	+500	Purchase	N/A	Kopi Corner

Showing 1 to 2 of 2 results

Per page 10

Export Transactions
Upload Transactions
Bulk Deduct Point
Bulk Reward Assignment

4. Download your file. Open the notifications bell at the top, then click **Download** on the finished export.

Point History > List

Point History

Record Points

All + Points 1 - Points 1

Search

Created At	Phone Number	Customer Name	Amount	Type	Reward Name	Space Name
1 month ago	+60111222333	Ahmad Fauzi	-200	Point Reward Redeem	One (1) Mud Crab	Kopi Corner
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Showing 1 to 2 of 2 results

Per page 10

Export completed
1 minute ago
Your transaction export has completed and 2 rows exported.
[Download .csv](#) [Download .xlsx](#)

What Your Customers Will See

Nothing changes for your members when you run this report. Their points, rewards, and balances stay exactly the same. The file is only for your own records.

Good to Know

- The report covers member purchases from every outlet and your online store.
- **Minimum Amount** includes that value, so 50 means RM50 and above.

- Each row shows the member's name, phone, email, paid membership status, outlet, purchase amount, and date.
- Leave the amount fields empty to include every purchase.
- A wider date range covers more members and takes a little longer to finish.
- The file opens in Excel or Google Sheets like any spreadsheet.
- If the Export option is missing from your Actions menu, ask the Pixalink team to switch it on.

Need Help?

If your export does not finish, check your dates and start it again. Reach out to the Pixalink team if you still need a hand.

What's Next?

- [How to Export Your Points Expiry Report](#)
- [Exporting Member Lists, Sign-Up Counts, and Campaign Results](#)
- [How to Export Customer Data](#)

► **Video transcript: How to Export a Member Sales Report**