

How to Add a Widget to Your Space

By Zu Wei Published Mar 19, 2026 General 2 min read

What Is This?

Widgets are interactive elements you can embed into your space's customer portal page. They add functionality beyond the standard loyalty features — like showing your Google Maps location, embedding a YouTube video, displaying a 3D virtual tour, or linking to your reservation calendar.

Real-Life Example

Puan Hana runs **Casa de Hana** boutique hotel in Langkawi. She adds three widgets to her space: a **Google Maps** embed so guests can find the hotel easily, a **YouTube** video showcasing the rooms, and a **Reservation Widget** linking to her booking calendar. Guests visiting the portal get a complete experience without leaving the page.

How to Add a Widget

Step 1: Open Your Space

From the Admin Panel sidebar, go to **General** → **Spaces**. Click on the space you want to edit.

Step 2: Find the Widgets Section

In the space edit page, scroll down to the **Widgets** relation manager section (or look for the Widgets tab).

Step 3: Create a New Widget

Click **Create** to add a new widget. Fill in the details:

- **Type** — Select from the available widget types (see table below)
- **Name** — Auto-populated based on type (you can change it)
- **Is Active** — Toggle on to display the widget

Available Widget Types

Widget Type	What It Shows	Required Field
Google Maps	Embedded map of your location	Embed src (paste Google Maps embed code)
YouTube	Embedded YouTube video	Embed src (paste YouTube embed code)
Matterport	3D virtual tour	Matterport ID
3D Vista	Another 3D tour platform	Embed src
Facebook Page Feed	Your Facebook page posts (only available when editing, not on create)	Facebook page name
Calendly (Inline)	Calendly scheduling widget	Calendly URL
Reservation Widget	Your Pixalink reservation calendar	Select a calendar
Gallery	Image gallery	Upload up to 10 images (separate from space gallery)
Default Widget Without Matterport	Custom card with title, CTA, and background	Title, CTA text, background image

Widget Settings

Type

Google Maps ▼

Name

Google Maps

Is Active

Step 4: Configure Display Settings

Set how the widget appears on different devices:

- **Tablet** — Column span (1-2) and row span (1-2)

- **Laptop** — Column span (1–3) and row span (1–3)

These settings control the widget's size in the grid layout. A larger span means the widget takes up more space.

Display Settings

Tablet

Column Span

2

Row Span

1

Laptop

Column Span

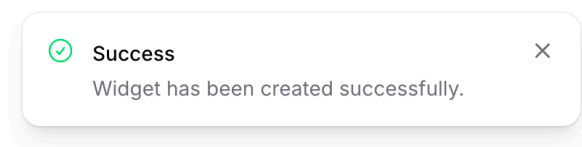
2

Row Span

1

Step 5: Save

Click **Create** to save the widget. It immediately appears on the customer portal page for that space.



Good to Know

- **Multiple widgets** — You can add as many widgets as you like to a single space.
- **Active toggle** — Quickly enable/disable widgets without deleting them.

- **Responsive layout** — Widgets automatically adjust for mobile, tablet, and laptop screens.
- **Embed codes** — For Google Maps and YouTube, paste the full embed code from the platform (the `<iframe>` source URL).
- **Reservation Widget** — This connects directly to your Pixalink calendar, letting customers book without leaving the portal.